

Care About Childcare

Dear Child Care provider,

In response to your request to provide additional education to parents on important components of the child care subsidy program, the Office of Child Care has developed two resource fliers for providers and parents. The Department of Workforce Services (DWS), Office of Child Care anticipates these resource tools will help you educate parents of their responsibilities to you, the provider, while receiving child care subsidies through DWS.



1. *How do Child Care Assistance Payments Work?*

This parent resource flier explains that provider's set their own rates. It also explains the difference between a Workforce Services copayment and the parent's out-of-pocket expense owed to the provider. For example, a parent may have a zero dollar copayment with DWS but still owe her provider the difference between what they charge and what DWS pays. This flier may be found here: <http://jobs.utah.gov/occ/occ2/forproviders/ccassistance.pdf>

2. *Child Care Payment to Provider*

This second parent flier includes expectations of a parent to report changes timely to providers and DWS. It also addresses the intent of the eight-hour rule; including what the subsidy payment is intended for and what it does not cover. This flier may be found here: <http://jobs.utah.gov/occ/occ2/forproviders/ccp2p.pdf>

The third flier, *Tips to Reduce Overpayments*, has been created for child care providers to refer to as a reminder of what to review and report regularly through the Workforce Services Provider Portal to reduce overpayments. This flier may be found here:

<http://jobs.utah.gov/occ/occ2/forproviders/ccoverpaytips.pdf>

You may print the fliers, as needed. You may also contact the Office of Child Care if you would like to order a supply of the first two fliers at no cost for distribution to your customers.

To order a supply of fliers, email occ@utah.gov. Specify the flier title(s) and quantity needed. Include the business name and mailing address to send them to.

We hope that you find these fliers useful for your facility and as a tool in educating your customers.

Sincerely,

Utah Office of Child Care

jobs.utah.gov/childcare



Utah Office of Child Care
A Division of the Utah Department of
Workforce Services



Equal Opportunity Employer/Programs

Care About Childcare | 6510 Old Main Hill, Logan, UT 84322

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