Utah Career Ladder
Professional Activity Pre-Approval Form

In order to obtain credit for an activity not on the Professional Activities Matrix, the applicant must submit this form *prior* to participating in the professional activity.

<table>
<thead>
<tr>
<th>Applicant’s Name:</th>
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<tbody>
<tr>
<td>Email:</td>
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<tr>
<td>Phone number:</td>
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<tr>
<td>Total hours spent:</td>
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**To Be Completed By Applicant**

Please describe the proposed activity and the amount of time anticipated to participate in the activity.

How does this activity further your growth as a professional? How does it advance the field of Early Childhood?
How will you document your participation in this activity?

Applicant’s Signature:

Please mail or email this completed form to:
Utah Registry for Professional Development
6510 Old Main Hill
Logan, Utah 84322-6515
urpd@usu.edu